

- New Altar Server Candles
 - Have globe and continue to be oil, not wax
 - Carry entire candle
 - Place on stands during mass
 - Use these during procession at Processional, Gospel and Recessional. Plus as directed & needed.



- Carrying Candles
 - Arms should have elbow out (relaxed)
 - Shoulders back
 - Head up
 - Keep candle straight at all times
 - Stand at back edge of ambo



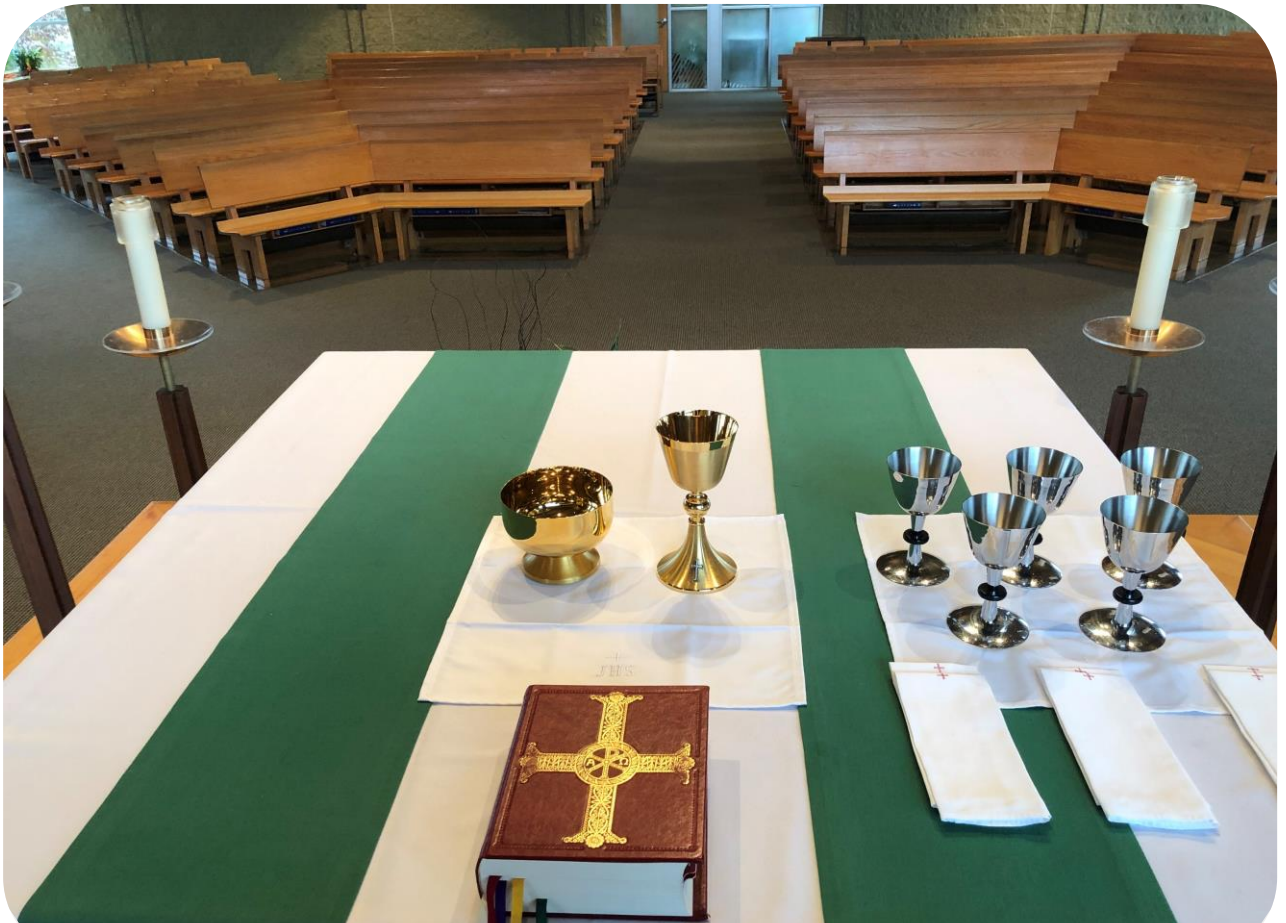
Pre-Mass Changes

- Corporal #1 in center of altar ~ Before Mass ~ Done by L.C./Acolyte (if present)
- Corporal #2 on right edge of altar ~ 3 Rows – 2 purificators per row
 - Crosses on purificators should be UP towards ~ Before Mass Done by L.C./Acolyte
 - Only Father's BOOK should be where altar servers sit during mass.
 - Servers please continue to check table for low Gluten pyx.
 - Alert L.C. is there is a pyx on credence table and be sure to bring it up when you bring up the cups,



Offertory, Dressing Altar Changes

- Cups brought up during Mass by Altar Servers ~ with wine in them ~ bring up 1-2 at a time only.
 - No tray used to bring them to altar
 - Bring up any pyx on credence table at this time.
- Celebrant's cup on middle corporal – RIGHT side (see photo)
 - Only celebrant's cup will not have wine in it. (cups will be pre-poured by L.C./Acolyte)
- Father's Book will be placed in the middle of the BOTTOM of the altar table (see photo)
- Ciborium of hosts will be brought up with the gifts and father will place on LEFT side of middle corporal.
 - NO LARGE FLAGON



This is what the table should look like

- Chalices are RIGHT side with wine in them
- Celebrant's Chalice on RIGHT side of middle corporal (no wine in it)
- Book in middle of altar, near bottom edge
- Ciborium placed on LEFT side of corporal
- **Servers will place patens on left side of altar, as they did previously – 1-2 at a time – do NOT stack them.**
 - Lay them out on the altar





HOW TO TIE A ROPE CINCTURE



Fold cincture in half



Wrap around waist with knots on your right side



Grab end of loop made by the fold and overlap as shown



Using right hand, slip loop over left hand, keeping hold of cincture



Grab knotted end with your right hand



Slip knotted ends through loop (where left hand is making sure that single loop is on top of double cincture.) Feed knotted ends through loop from top to bottom



Drop loop and then tighten around waist



Knot is on left hip